

PATENT ASSIGNMENT

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SUBMISSION TYPE:	NEW ASSIGNMENT
NATURE OF CONVEYANCE:	ASSIGNMENT
CONVEYING PARTY DATA	
Name	Execution Date
Lou A.T. Honary	01/17/2001
RECEIVING PARTY DATA	
Name:	University of Northern Iowa Research Foundation
Street Address:	West 23rd Street
City:	Cedar Falls
State/Country:	IOWA
Postal Code:	50614
PROPERTY NUMBERS Total: 1	
Property Type	Number
Patent Number:	6641927
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NAME OF SUBMITTER:	Ryan N. Carter
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ASSIGNMENT

1. Effective Date and Parties

This Assignment ("ASSIGNMENT") is entered into and shall be effective as of this 17th day of JANUARY, 2000, by and between:

2001 MJ on AT#
Lou A.T. Honary ("HONARY"), UNI Associate Professor, residing at 2612 Minnetonka Drive, Cedar Falls, Iowa 50613, and

the University of Northern Iowa Research Foundation (the "UNI RESEARCH FOUNDATION"), an Iowa non-profit corporation having its principal place of business at West 23rd Street, Cedar Falls, Iowa, 50614,

(each a "PARTY", collectively, the "PARTIES")

2. Recitals

Whereas, HONARY is the inventor, author, or intellectual property creator of the TECHNOLOGY (as defined below);

Whereas, HONARY is subject to the terms and conditions of the University of Northern Iowa Policy on Inventions, Patents, Copyrights, Trademarks, and Other Intellectual Properties ("POLICY") attached hereto as Exhibit A;

Whereas, HONARY is the incorporator and founding shareholder of Environmental Lubricants Manufacturing, Inc. ("ELM"), an Iowa corporation;

Whereas, the UNI RESEARCH FOUNDATION and HONARY are desirous of creating an assignment of the TECHNOLOGY according to the terms and conditions provided herein which assignment shall supercede any other implied or express agreements that relate to ownership or rights to use or exploit in any manner the TECHNOLOGY;

Whereas, the UNI RESEARCH FOUNDATION is executing contemporaneously herewith a Technology License Agreement with ELM granting ELM an exclusive license to exploit the TECHNOLOGY ("LICENSE AGREEMENT"), and a Stock Subscription Agreement with ELM pursuant to which ELM agrees to issue and sell, and the UNI RESEARCH FOUNDATION agrees to acquire, 8,000 shares of the common stock of ELM ("SUBSCRIPTION AGREEMENT").

Now Therefore, in consideration of the mutual covenants set forth herein, the parties agree as follows:

3. Definitions

When shown herein in all capital letters, the follow terms shall have the definitions set forth below:

- (a) ABIL: The Ag-Based Industrial Lubricants Research Program of the University of Northern Iowa, or any successor or related research program sponsored by the University of Northern Iowa.
- (b) ASSIGNMENT: This Assignment of ownership in the TECHNOLOGY.
- (c) CONFIDENTIAL INFORMATION: All information, data, samples, specifications, processes, designs, methods, and formulae that relate to the TECHNOLOGY, including but not limited to,

finished product specifications, performance specifications, sales information, customer information, distribution information, and marketing information. CONFIDENTIAL INFORMATION shall not include that which: (i) is in the public domain prior to the disclosure to the receiving party; (ii) is or was lawfully in the receiving party's possession prior to the disclosure by the other party; or (iii) becomes part of the public domain by publication or otherwise through no unauthorized act or omission on the part of the receiving party.

(d) **LICENSE AGREEMENT:**

The Technology License Agreement executed by the UNI RESEARCH FOUNDATION and ELM contemporaneously herewith.

(e) **PRODUCTS:** Vegetable oil-based lubricant products that incorporate the TECHNOLOGY.

(f) **POLICY** The University of Northern Iowa Policy on Inventions, Patents, Copyrights, Trademarks, and Other Intellectual Properties, a copy of which is attached hereto as Exhibit A.

(g) **ROYALTIES:** Amounts payable by the UNI RESEARCH FOUNDATION to HONARY in accordance with the POLICY.

(h) **TECHNOLOGY:** All intellectual property which relates to vegetable oil-based lubricant products, and all methods of manufacture or application of such products, developed, under development, and to be developed by HONARY through ABIL, including all inventions (whether patentable or unpatentable, and whether patented or unpatented), trade secrets, CONFIDENTIAL INFORMATION, proprietary information, technical know-how, copyrights, trademarks, and all other forms of intellectual property that now exist or that may come to exist in the future, and specifically including any interest of HONARY in US Patent Numbers 5,972,855 and 5,958,851.

4. **Assignment**

In accordance with the terms and subject to the conditions of this ASSIGNMENT and the POLICY, HONARY hereby sells, assigns and transfers all right title and interest in and to the TECHNOLOGY to the UNI RESEARCH FOUNDATION, its successors and assigns, together with any issue or reissues of patents encompassing the TECHNOLOGY or any portion thereof, the same to be held and enjoyed by the UNI RESEARCH FOUNDATION as fully and entirely as the same would have been held and enjoyed by HONARY had this assignment not been made, and together with all claims for damages by reason of past infringement of the TECHNOLOGY with the right to sue for and collect the same for the UNI RESEARCH FOUNDATION's own use.

5. **Royalties**

In exchange for the UNI RESEARCH FOUNDATION entering into the LICENSE AGREEMENT and the SUBSCRIPTION AGREEMENT, HONARY hereby waives his rights to any ROYALTIES from the UNI RESEARCH FOUNDATION under the terms and conditions of the POLICY.

6. **Further Assurances**

HONARY will at any time upon the request of the UNI RESEARCH FOUNDATION, without further or additional consideration, but at the expense of the UNI RESEARCH FOUNDATION, execute such additional assignments and other documents and do such additional acts as the UNI RESEARCH FOUNDATION may deem necessary or desirable to (a) perfect or confirm this ASSIGNMENT of the

TECHNOLOGY or any portion thereof and the UNI RESEARCH FOUNDATION's enjoyment of the rights acquired; and (b) aid in enforcing any rights accruing as a result of the TECHNOLOGY by giving testimony in any proceedings or transactions involving the TECHNOLOGY and by cooperating in the execution of documents, statements, affidavits, etc. that may be required in any such proceeding or transaction.

7. **Construction**

All questions concerning the construction, validity and interpretation of this ASSIGNMENT shall be governed by the internal law of, and not the law of conflicts of, the State of Iowa, and the performance of the obligations imposed by this ASSIGNMENT shall be governed by the laws of the State of Iowa applicable to contracts made and wholly to be performed in such state. If the terms in this ASSIGNMENT and the terms of the POLICY conflict, the term this ASSIGNMENT shall be read (a) to supplement, and (b) if inconsistent in supplementing, to modify and (c) if inconsistent in modifying, to supersede the terms of the POLICY.

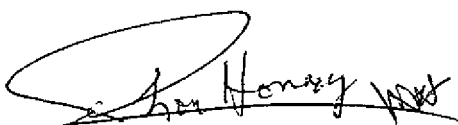
8. **Captions**

Paragraph titles or captions contained in this ASSIGNMENT are inserted only as a matter of convenience and reference, and in no way define, limit, extend or describe the scope of this ASSIGNMENT, or the intent of any provision hereof.

9. **Binding Effect**

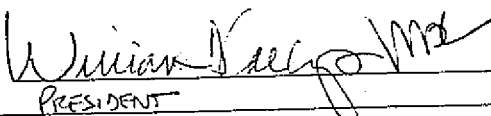
This ASSIGNMENT shall be binding upon, and inure to the benefit of the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties have caused this ASSIGNMENT to be executed through their duly authorized and empowered representatives as of the date set forth above.



LOU A.T. HONARY

UNIVERSITY OF NORTHERN IOWA
RESEARCH FOUNDATION, INC.

By: 

PRESIDENT

Exhibit A
University of Northern Iowa Policy
on
Inventions, Patents, Copyrights, Trademarks, and Other Intellectual Properties

See attached.

9/17/99 approved

C: Cabinet

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UNIVERSITY OF NORTHERN IOWA POLICY

presented to IPC
11/12/99

Inventions, Patents, Copyrights, Trademarks and Other Intellectual Properties

A. Purpose Statement

Whereas the University of Northern Iowa (UNI) is strongly committed to the concepts of economic development and technology transfer for the State of Iowa, and UNI has a unique role in contributing to the economic vitality of the state through education of its citizens and providing expertise to Iowa's communities, businesses and emerging growth sectors of the economy; the following policy is adopted to encourage and support creative activity by employees and students for the public benefit and shall be deemed to be a part of the conditions of employment of every employee of the University and a part of the condition of enrollment and attendance at the University for every student.

B. Policy and Policy Administration

1. All matters relating to inventions, patents, copyrights, trademarks and other intellectual properties with which the University of Northern Iowa is in any way concerned will be administered by the President of the University or such person or entity as the President may designate. Funding for intellectual property matters, e.g., patent searches and applications, may need to be obtained from external sponsors, for which the University may enter into special license/use agreements or the University Research Foundation.
2. Intellectual Property Officer. The President may appoint an Intellectual Property Officer(s), Intellectual Property Committee *and such Standing Committees as needed to execute, encourage, and support* activities pertaining to all University intellectual property. The Intellectual Property Officer with the approval of the President or legal counsel may:
 - a. After specific approval of the Intellectual Property Committee and President, waive University rights to an invention or other intellectual properties;
 - b. Recommend that patent, copyright, and license applications be submitted on behalf of the University and/or the author(s) or inventor(s), and *encourage the submission of trademark license applications;*
 - c. Recommend copyright registration and patents on behalf of the University and/or the author(s) or inventor(s), and *encourage trademark registration on behalf of the University;*
 - d. Grant written license agreements on behalf of the University following approval by legal counsel *in regard to patent and copyright, and*

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encourage and support trademark license agreements;

- e. Purchase licenses for non-University copyrighted material or patented inventions for University use and/or sub-license following approval by legal counsel;
 - f. Grant use of the University's copyrighted materials, trademarks and patented inventions;
 - g. Execute on behalf of the University and/or inventor(s) or author(s) any agreements as may be appropriate following approval by legal counsel;
 - h. Obtain and maintain documentation as necessary in all matters concerning the management of intellectual properties;
 - i. Execute royalty division agreements with the inventor(s) or author(s) on behalf of the University;
 - j. Seek out and recommend appropriate patent management and license marketing organizations, recommend to the President working contracts between such organizations and the University and/or UNI Research Foundation and, after consultation with the Intellectual Property Committee, transmit reports of invention(s) to such organizations;
 - k. *Support* the marketing of *licensed* University trademarked products;
 - l. In conjunction with the UNI Research Foundation *and/or such person or entity as the President may designate (e.g. Athletics in regard to trademark issues)*, properly receive, account for, disburse all proceeds received pursuant to this policy;
 - m. Facilitate communication between all parties involved, and enforce the terms and conditions of this policy; and
 - n. Prepare and submit an annual report on the University patent, copyright, trademark and license activities and finances to the University President, and prepare such other reports and perform such other functions as may be requested by the President or the UNI Research Foundation.
3. The President will appoint a University Intellectual Property Committee *and such permanent Standing Committees as deemed necessary*. The Committee(s) will be composed of the University Intellectual Property Officer(s) and *up to five members including the Associate Director of the Office of Intellectual Property and/or committee chairs* from the University faculty and/or staff. University's designated legal counsel *will* serve as an ex-officio *committee* member.

Committee members will serve at the pleasure of the President. *Committee Chairs may, at their discretion, request that up to three faculty and/or staff serve on the Standing Committee, with the normal term of appointment to be staggered three-year terms.* All members shall serve without additional compensation. The President will appoint a member to serve as Chair *for each respective committee and the permanent Standing Committees.* Decisions/recommendations of the committee require two or more votes.

4. The University Intellectual Property Committee (IPC) will have the following responsibilities:

- a. To support, promote, and encourage University personnel in the development of copyrightable and patentable intellectual properties, promote the patenting of inventions and encourage personnel in the creation of intellectual property.
- b. To evaluate inventions and discoveries for patentability, and, where desirable, to consult such expertise as the Committee may require to examine the merits of each potentially patentable invention.
- c. To recommend to the UNI Research Foundation *and/or such person or entity as the President may designate* applications for trademarks and patents.
- d. To recommend to the UNI Research Foundation the patent and related rights or equities held by the University of Northern Iowa in an invention, and to review agreements with cooperating organizations, with respect to patent rights or equities.
- e. In the absence of overriding obligations to outside sponsors of research, recommend to the UNI Research Foundation the release of patent rights to the inventor(s) in those circumstances where the University elects not to file a patent application and where no further research or development of that invention will be conducted involving University support or facilities. The IPC's decision not to elect to recommend filing a patent application will be made within a period not to exceed three months from the date of first submission of the inventor(s)' written statement of disclosure of an invention to the Intellectual Property Committee. In every instance in which the IPC determines not to file a patent application or to continue efforts at marketing, or fails to elect to do so within three months from the date of submission of the disclosure, all of the University's rights to the invention with the exception of the right to retain 5% of future royalties will be released to the inventor(s).
- f. To recommend to the UNI Research Foundation *and/or such person or*

entity as the President may designate licenses and related agreements entered into with other parties concerning patent, trademark, copyright and related property rights.

- g. To review the procedures for the collection of royalties and fees and their distribution, and make recommendations to the UNI Research Foundation *and/or such person or entity as the President may designate* for modification of procedures.
- h. To review situations of possible infringement of copyright, patent and trademark rights held by the *University or* UNI Research Foundation, and in association with the *University and/or* Research Foundation's designated legal counsel, to recommend to the University and/or UNI Research Foundation negotiations, litigation, and settlement of matters arising therefrom.
- i. To assist UNI Research Foundation in negotiation with cooperating organizations concerning prospective rights to patentable inventions, discoveries, or copyrightable materials made as a result of research carried out under grants, contracts or other agreements to be funded in whole or in part by such cooperating organizations, and assist UNI Research Foundation in negotiating institutional patent, copyright, or other agreements with Federal agencies or other organizations regarding the disposition of those intellectual property rights.
- j. To recommend to the UNI Research Foundation, *IPO, or President* appropriate exemptions from this policy.
- k. To make such reports and recommendations to the University President and/or UNI Research Foundation as the President may direct.

C. Inventions and Patents

- 1. An agreement to assign inventions and patents to the UNI Research Foundation, except for those resulting from permissible consulting activities without the use of University facilities, shall be mandatory for all University personnel, for persons not employed by the University but who use University facilities in the development of intellectual property, and for those who receive grant or contract funds through the University. Exemptions from such agreements to assign may be authorized in those circumstances where the mission of the University is better served by such action, provided that the overriding obligations to other parties are met and such exemptions are not inconsistent with other Board of Regents' or University policies (for example, students, merely because of enrollment at the University, will not be subject to this policy except for these copyrights, see below).

2. University personnel and all those using University facilities in the development of intellectual property shall properly disclose, in a reasonable and prompt manner, the conception and/or reduction to practice of potentially patentable inventions in keeping with the time restrictions of U.S. patent law. Such disclosure shall be made to the Intellectual Properties Officer. Persons making disclosures shall execute such declarations, assignments or other documents as may be necessary in the course of invention evaluation, patent prosecution, or protection of patent rights.

3. Subject to restrictions arising from overriding obligations of the University pursuant to grants, contracts or other agreements with outside organizations, the UNI Research Foundation agrees, for and in consideration of the assignment of patent rights, to pay annually to the named inventor(s), the inventor(s)' heirs, successors or assignee, a royalty share of the net proceeds received by the UNI Research Foundation for each patent or other intellectual property right assigned to the UNI Research Foundation, as shown below. Where there are two or more inventors, each inventor shall share equally in the inventor's share of net proceeds, unless all inventors previously have agreed in writing to a differing distribution of such share. Distribution of the inventor's share shall be made at least annually. In the event of any litigations, actual or imminent, or any other action to protect patent rights, the UNI Research Foundation may withhold distribution of all royalty proceeds until resolution of the matter. Of the remaining net proceeds, the shares shall be distributed as indicated in the table below.

Proceeds from inventions which are held by the UNI Research Foundation shall be used for the support of University research, technology deployment and scholarly activities; however, exceptions may be granted by the University President or President's designee.

<i>Total Net Royalty Per Invention</i>	<i>Inventor(s)' Share</i>	<i>UNI Research Foundation</i>	<i>University Sponsoring Unit Share</i>
<i>(\$)</i>	<i>(%)</i>	<i>(%)</i>	<i>(%)</i>
<i>First \$10,000 (after the patent and/or prototype development costs)</i>	<i>100%</i>	<i>0%</i>	<i>0%</i>
<i>> \$10,000</i>	<i>50%</i>	<i>20%</i>	<i>30%</i>

D. Copyrights

1. Ownership and disposition of copyrightable materials.

Copyright ownership and the rights thereof are terms provided by Federal law. The University believes that its copyright policy objectives will best be attained within the context of the Federal law by defining the equities of ownership of copyrightable material in terms of the following categories. Copyright ownership of all materials, which are developed with the use of University facilities, shall reside with the University or the UNI Research Foundation as allowed and provided by law, except as follows:

- a. The University will not assert ownership of copyrightable materials produced by faculty members as a part of their normal teaching or scholarly activities at the University unless University ownership is specifically provided for in a related agreement.
- b. Copyright ownership of all materials which are developed in the course of, or pursuant to, sponsored research or other agreement(s) will be determined in accordance with the terms of those agreement(s) or Federal or State law directly applicable to the agreement. In the absence of such agreement terms, or Federal/State law, except as provided under D.1.a. above, the copyright will be the property of the University to the extent allowed by law.
- c. In the case of theses, the author(s) of a thesis shall own the thesis copyright but must, as a condition of a degree award, grant royalty-free permission to the University to reproduce and publicly distribute copies of the thesis.

2. Revenues received through the licensing of copyrights shall be shared as defined by the distribution for patent royalties.

E. Trademarks

All trademarks held by or pertaining to the University are the exclusive property of the University. No steps shall be taken by University personnel for securing trademarks by usage or registration with respect to the University or any products resulting from the University's name or scholarly, research, athletic or other activities, except with the approval of the President, or President's designee after consultation with the University Intellectual Property Committee and *the appropriate Standing Committee*. Applications for trademarks will be *pursued* on behalf of the University *Chair of the Permanent Standing Committee on trademarks* with the approval of the Intellectual Property Officer. Revenues received through the licensing of trademarks shall be shared as *determined* by the President.

F. Other Intellectual Property

Other forms of intellectual property, including those which may emerge in the future, shall

be administered by the President, or President's designee after consultation with the Intellectual Property Committee in accordance with applicable law and policy governing the University's interests in inventions and patents.

G. Making Scientific and Other Research Available to the Interested Public

Consistent with the purpose of this Policy as outlined in Section A, the scientific and other research which results in the securing of intellectual property rights for the benefit of UNI and the UNI Research Foundation under this Policy shall be made available to faculty, staff and students of the university, and to members of the general public, but only after all necessary steps have been taken to secure full legal rights to the inventions, patents, copyrights, trademarks or other intellectual property rights which are subject of this Policy. Once those rights have been secured, copies of the scientific and other research materials shall be placed in the University of Northern Iowa Library, where such material will be available to the members of the general public.

H. Definitions

As used in this policy, the following terms have the meanings indicated:

Author - University personnel, singly or as a group, who produce written, visual, recorded or other materials which may be protected by intellectual property law.

Development Costs - Development costs include all costs, expenses and losses paid or incurred in connection therewith, including, but not limited to, all direct costs and expenses, indirect costs and expenses as allocated and determined by the University or the UNI Research Foundation, costs and expenses of obtaining, securing and protecting patents, copyrights, trademarks, all attorney's fees, and other intellectual property.

Disclosure - A detailed, complete and accurate description of material information relating to an item of intellectual property.

Intellectual Property - Inventions, copyrights and copyrightable material, patents, trademarks and trade secrets and other forms or types of intellectual property which may emerge in the future.

Inventions - All inventions, discoveries, processes, methods, uses, products or combinations, or other intellectual properties, whether or not patented or patentable at any time under the U.S. Patent Act law or any international patent agreement as now existing or hereafter written, amended or supplemented.

Net Proceeds - The gross receipts derived from trademarks, materials, inventions, discoveries and/or intellectual properties, including but not limited to, rents, royalties, dividends, earnings, gains and sale proceeds less development costs.

Permanent Standing Committee - Committees existing as part of the Intellectual Properties Committee with Committee Chairs having specialized expertise in copyright, trademarks and patents.

Research Foundation - The Research Foundation is the incorporated unit through which university intellectual properties are managed, and profits from intellectual properties is received, disbursed and managed.

Trade Secret - Any information, device, method, formula, etc., whether or not copyrightable or patentable, which is not generally known or accessible apart from the University, and which gives competitive advantage to its owner.

Trademarks - Distinctive marks of authenticity such as words, letters, symbols, designs, etc., identifying the source, producer or distributor of goods or services.

University Facilities - All University buildings, laboratories, classes, equipment, supplies, and/or services.

University Personnel - Part-time, full-time, visiting and volunteer members of the faculty, staff, and all other agents and employees, undergraduate and graduate students, and postdoctoral fellows of the University.

University Sponsoring Unit - The college(s), or administrative unit outside the college, or the applicable divisional Vice President which contributes the financial support for personnel time, procurement and/or prototype development of the intellectual property.

Written Materials - All literary, dramatic and musical material or works, and all other works such as lab manuals, study guides and architectural designs published or unpublished, copyrighted or copyrightable at any time under the Federal Copyright Act as now existing or hereafter written, amended or supplemented.

PROCEDURES FOR COMMITTEE MEETINGS AND DISCLOSURES

A. Meetings

1. **Frequency:** Bi-annual, and when called by the Chair of the committee
2. **Agenda:**
 - a. General meeting(s). Policy matters including activity report, financial report and general business.
 - b. Executive Session(s) (as needed for specific Standing Committees). Presentation of disclosures by inventors; Committee discussion of disclosures and actions to take regarding past disclosures; and confidential

licensing agreements.

B. Budget

Funds "not to exceed \$50,000." will be authorized by the UNI foundation from foundation funds and account #11091-99. Authorization will be renewed annually following the required activity report of the Intellectual Property Committee (IPC) to the President of UNI. The Chair of the committee and the Intellectual Property Officer (IPO) will have signature authority for expenses directly related to patenting approved disclosures. Expenses not directly related to patenting disclosures must be approved by two of the three IPC members. Such expenses may include administrative costs, costs for supplies and equipment, travel, advertising and marketing costs related to further development of disclosures and licensing of technology resulting from disclosures.

C. Procedure for Inventors

1. University employees and contractors covered by intellectual property agreements are required to report intellectual property discoveries to the IPO.
2. The inventor and IPO (on behalf of the university) will first sign a confidentiality agreement (see attached IPC1.0).
3. The inventor will be asked to fill out the "Invention Questionnaire" (see attached IPC2.0) and forward it to the IPO.
4. The Inventor will conduct a patent abstract search and, at his/her discretion, file a Disclosure Document to the Patent and Trademark Office (see attached).
5. The inventor will make an oral presentation to the IPC, in executive session, at the next meeting after the "Invention Questionnaire" is received by the IPO.
6. The IPC will make a decision to file a full disclosure within 3 months from the date of the presentation by the inventor.
7. At the time of filing, the inventor will assign all rights to the invention to the University of Northern Iowa (see attached IPC3.0).

D. Licensing

The Intellectual Properties Officer will, upon signature, grant written license agreements, which have been negotiated by University entities (such as USU), on behalf of the University following approval by legal counsel.

The organizational chart as described here details channels of information transfer and sharing. This is in order to create a more cohesive community of intellectual properties specialists here at UNI by increasing opportunities for interaction. Further, this structure will allow these entities to support the intent and content of the UNI Intellectual Properties Policy. This structure is not intended to supersede the currently established reporting and supervisory structure already functioning with any particular employee that might be performing duties related to intellectual properties in its broadest sense.

Associate Director of Intellectual Property, Named by the Intellectual Properties Officer (IPO) this individual has a good overall working knowledge of all areas of intellectual properties providing overall coordination and communication channels between committees, the IPO, the Research Foundation, and University Legal Counsel. Assists the IPO with the daily duties related to calling meetings, maintaining minutes, monitoring and tracking IP activities. Also assists the IPO in preparing reports and status up-dates as may be required by the President, the Regents, or the UNI Intellectual Properties Policy.

Intellectual Properties Committee, (current) Chair Ms. Catherine Zeman Serves as a Permanent Standing Committee dealing mainly with patent disclosures, patent application, patent renewal, licensing of patents, royalties management, etc. Further, the committee serves as a coordinator for the other committees and as a conduit of information to the Associate Director of Intellectual Property and the Intellectual Properties Officer.

Permanent Standing Committee On Trademarks, Chair Ms. Julie Bright Deals with issues related to trademarks, trademark development, trademark registration, trademark licensing. Further, this committee and its chair should be entrusted to continue handling trademark and trademark licensing issues as is consistent with procedures established before the new Intellectual Properties Policy was established (with permission of the President).

Permanent Standing Committee on Copyright, Chair Dr. Herb Safford Deals with copyright, copyright concerns related to digital media, and concerns related to ownership of copyright.

Ad Hoc Technical Advisory Committees, Chair dependent on which standing committee or IPC chair calls or develops the Advisory Committee. Advisory Committees can consist of UNI faculty/staff or other technically competent individuals whose expertise might be necessary to evaluate patenting, copyright, and trademark proposals or issues. These committees will meet for the period of time deemed necessary to deal with the issue(s) in question and then be disbanded.

The IPC and the Standing Committees should have at least two meetings annually, during which time they will summarize any activities they are involved in and coordinate joint activities as the Chairs, IPO, or Associate Director of IP deem necessary. Further, the Chairs of the Standing Committees and the IPC may call meetings of their committees and involve members of the campus community as necessary to carry on the work of the committee. Additional joint meetings of the standing committees and the IPC may be called as deemed necessary by committee Chairs and should be coordinated by the Associate Director of IP.